

Guidelines for contributors to NEULATEINISCHES JAHRBUCH (NLATJB)

Contributions may be submitted in any of the following languages: English, French, German, Italian, Latin, and Spanish.

Manuscripts should be sent in electronic form (in Word-, rtf- or pdf-format) to both Editors-in-Chief:

Marc Laureys: m.laureys@uni-bonn.de

Karl August Neuhausen: k.a.neuhausen@uni-bonn.de

The receipt of every incoming manuscript will be promptly acknowledged.

As soon as a submitted text has been reviewed, the author will be notified of the result. If a contribution is accepted for publication, the editors may still suggest such corrections or modifications as they see fit. A revised version of the article should also be sent to the Production Editor via e-mail as a Word- or rtf-file (in addition, a pdf-file should be supplied, when special characters have been used):

Astrid Steiner-Weber: steiner-weber@uni-bonn.de

Please respect meticulously the following guidelines when formatting your text:

- **Use the same font throughout**
- **Italicize all Latin quotations and terms**
- **Do not use bold script or underlinings**
- **Do not use headers or footers**
- **Do not add page numbers**
- **Do not leave empty lines between paragraphs**
- **Do not use tabs or other indentations to start a new paragraph**
- **Footnotes in the main text should always be placed after, not before punctuation marks**
- **The author's name and institutional affiliation should be mentioned at the end of the contribution**
- **In the case of reviews: please provide a short title for your text (after the model of, e.g., *The Classical Review*)**

We do not impose specific guidelines for bibliographical references, but all contributors are asked to adopt a consistent, unequivocal, and reader-friendly style of referencing. Please note that all references should be incorporated into the footnotes, and should not be listed in an appended bibliography. **In the case of repeated quotation please just indicate the author and an abbreviated title, and refer to the footnote containing the full reference, adding „(as in n. ...)“.**

Last date for submission: 31 December of each year preceding the publication of NLATJB.

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